



Joint Aquatic Resource Permit Application (JARPA)

One Last Review Before You Submit Your JARPA Package

Did you:

- Answer all of the questions, and put N/A in the space when the question didn't apply to your project?
- Prepare for any application fees that may apply?
- Make copies of the completed JARPA form (as well all related attachments) for all agencies *and* your records? This may include:
 - Local Government
 - WA Department of Fish and Wildlife (Submit 3 copies to WDFW Region)
 - WA Department of Ecology (Submit to Regional Office - Federal Permit Unit)
 - WA Department of Natural Resources
 - Army Corps of Engineers
 - US Coast Guard
- Sign and date all copies of the application? This includes signatures for the applicant, landowner (if different from applicant), and authorized agent (if applicable). **Original signatures only!**
- Document the date you submitted the JARPA to all agencies?

Remember to include:

- Documents that show you are in compliance with SEPA. You must complete the SEPA process before a decision can be made about your permits.
- A water quality monitoring plan for in-water activities.
- Drawings and site maps consistent with your written descriptions.
- If wetlands are present, a Delineation/Function Assessment Report that contains:
 - Qualitative Description of wetlands(s) and ownership.
 - Total size of the wetland(s) and area(s) to be impacted.
 - Function assessment analysis.
- Wetland delineation and mitigation plan and table, if wetlands are present.
- Revegetation plan for impacts to shoreline and/or riparian vegetation.

Stormwater Management plan for those projects not covered under a separate NPDES permit.

401 Water Quality Certification:

If you checked the box for a 401 Water Quality Certification, the Washington Department of Ecology can not make a final decision without the following:

Federal Action that triggers the requirement for 401

- Corps Public Notice for Individual Section 404 and Section 10 Permit
- Corps Nationwide Permit coverage letter
- Coast Guard Public Notice for Bridge Permit

Completion of public notice requirement (WAC 173-225)

- Copy of Joint Federal Agency/Ecology Public Notice
- Copy of Ecology Public Notice

Completion of the State Environmental Policy Act (SEPA)

- Name of Lead Agency
- SEPA Decision: DNS, MDNS, FEIS, Adoption or Exemption
- Decision Date (end of comment period)

Project disturbing one (1) acre or more of soil

- Construction Stormwater Permit may be required

Other things the Washington Department of Ecology may request but are not required to issue a 401 Certification:

If your project is within shoreline jurisdiction Ecology may request documentation of Shoreline process and decisions by local government.

Hydraulic Project Approval (HPA).

Critical or Sensitive Areas Ordinance.

Flood Plain Management Ordinance.

Note: We will update this checklist to include other, permit specific information when they become available. Be sure to use the most current version available at <http://www.e-permitting.org>.

If you need this publication in an alternate format, please call the Office of Regulatory Assistance at 800-917-0043. Persons with hearing loss can call 711 for Washington Relay Service. Persons with a speech disability can call 877-833-6341.